

Dear Parent / Guardian,

The **proposed Transition year school tour** to Lake Garda in Italy is taking place from **Tuesday 9th May to Friday 12th May**. The tour price is **€659** based on 30 passengers. First Deposit instalment is €150 and is due by Friday the 24th of February, in order to secure flights at their current prices.

Your price includes:

- ✓ Dublin/Milan return on scheduled airline services.
- ✓ One small item of hand luggage (40x20x25cm).
- ✓ One item of luggage per person (10kg).
- ✓ 3 nights half board hotel accommodation in Lake Garda (tourist tax applies – see below).
- ✓ Exclusive use of coach for the duration of your tour (within EU drivers' regulations).
- ✓ Guided sightseeing tour of Venice.
- ✓ Entrance to Gardaland.
- ✓ Return Vaporetto water taxi to Venice.
- ✓ Sightseeing boat trip on Lake Garda.
- ✓ Fully comprehensive insurance cover.
- ✓ Emergency number while abroad.
- ✓ Return journey on the Malcesine-Monte Baldo cable car
- ✓ Live trip tracking

	Morning	Afternoon	Evening
Day 1	Flight to Milan 07:00-10:40	• Cable to Montebaldo	Check in Evening meal Walking tour
Day 2	Travel Venice	Tour Venice	Evening meal Activity TBD.
Day 3	Garda Land	Garda Land	Evening meal Activity TBD.
Day 4	Boat trip on Lake Garda	Explore Sirmione	Flight to Dublin 21:45 -23:20

Terms & conditions:

NST will not engage in any communication with parents regarding payments or the tour itself.

- 1st Deposit – Due as soon as possible €150
- Final Balance – Due by 22nd March 2023
- **Cancellation charges will apply** as per NST's terms and conditions so it's important that you outline these to parents early on. Please see below:

Cancellation Charges & Changes

If any member of your group decides to cancel the following charges will apply	
Any time after booking	forfeit all deposits paid
70-29 days before departure	60% of the tour cost
28-15 days before departure	80% of the tour cost
14 days or less before departure	100% of the tour cost

USING THE NST ONLINE PAYMENT PORTAL
Important Information for Parents

Group Details

Group Details	
Establishment Name:	Colaiste Mhuire
Tour Reference:	469445
Group Leader:	Mr Kieran Coen

Online Payment Process

In order to make the payment online you will need to have this letter to hand plus details of the amount to be paid – the teacher in charge of the trip will confirm this amount.

1. Please enter <https://www.nst.ie/online-payment> in your internet browser address bar (**please do not use a search engine search box**)
2. Check you are on the nst.ie website.
3. Complete the form ensuring you enter the passenger name as per their passport. Please also copy the Tour Reference and the Establishment Name exactly as it appears in this letter.
4. Read the terms & conditions. Click to accept
5. Complete the payment form with your card details
6. Print or e-mail your receipt as proof of payment

If your payment is not authorised, you will be notified with a “transaction failed” message. No monies will be taken on a failed transaction. Please re-try to make the payment or contact your bank for further information.

1st Deposit – Due as soon as possible €150

Final Balance – Due by 22nd March 2023

Please ensure that that the first deposit of **€150 is paid by next Friday 24th February**, using the online portal above.

Also ensure that the name of the student is exactly as per passport.

Yours faithfully,

Kieran Coen